



**Warwick District Council Forward Plan
March 2025
Councillor Ian Davison
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

19 March 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,531)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	19/03/2025	10/03/2025	Becky Reading; Cllr Chilvers	
The Neighbourhood Centre on land next to Fusiliers Way (Ref 1,469)	To seek approval to work with the County Council and others to develop one or more projects in the centre of the wider Fusiliers Way site to produce a neighbourhood centre and related facilities for the public.	No	4/9/2024 Reason 3 17/10/24 Reason 3 4/12/2024 Reason 5 06/02/2025 19/03/2025	10/03/2025	Paddy Herlihy; Cllr Chilvers; Cllr King	
Amendments to the CIL Projects List (Ref 1,541)	To seek agreement to amend the current CIL Projects List.	Yes	19/03/2025	10/03/2025	Philip Clarke; Andrew Cornfoot; Cllr King	
Sale of 33b Clarendon Avenue (Ref 1,542)	Request for approval to agree to the sale of 33b Clarendon Avenue, Royal Leamington Spa	No	19/03/2025	10/03/2025	Caroline Russell; Cllr Adkins	

Transforming Leamington (Ref 1,543)	this report seeks to update on progress with the Transformation of Leamington Town Centre focused principally on the Parade and around the Old Town area and to seek approval to progress the next stages of the transformation work.	Yes	19/03/2025	10/03/2025	Chris Elliott; Cllr King; Cllr Billiald	
Leamington Spa Old Town Regeneration (Ref 1,532)	To update Members and seek approval for plans in relation to the future regeneration of the Old Town of Leamington spa. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	6/02/2025 Reason 4 19/03/2025	27/01/2025 10/03/2025	Martin O'Neil; Cllr Billiald; Cllr King	
St Mary's Land Racecourse Lease Renewal (Ref 1,544)	To provide and update and obtain authority regarding the proposed lease renewal for Warwick Racecourse and to provide a further update on the proposal for a Hotel development with St Mary's Lands. It is anticipated	No	19/03/2025	10/03/2025	Russell Marsden; Cllr Williams	

	that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.					
Clubland Developments, Adelaide Road, Leamington Spa (Ref 1,528)	The report provides the opportunity for a wider strategic update regarding the various tenancies within the Clubland area and associated longer-term intentions. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	6/02/2025 19/03/2025	27/01/2025 10/03/2025	Russell Marsden; Cllr Adkins	

Minor Amendments to the constitution (Ref 1,523)	To consider some minor changes to Council procedure rules to provide clarification and alignment with actual working practice; and an additional officer delegation	No	4/12/2024 06/02/2024 19/03/2025	25/11/2024 27/01/2025 10/03/2025	Graham Leach; Cllr Adkins; Cllr Davison	
Q3 Budget Monitoring and updated MTFS (Ref 1,476)	To inform Cabinet and members of the financial position after Q3 for the financial year 2024/25. To support members in decision making relating to the financial position of the authority and its performance against approved budgets	Yes	6/02/2025 19/03/2025	27/01/2025 10/03/2025	Steven Leathley; Cllr Chilvers	
Approval of the Warwick wide Tenancy Strategy (Ref 1,514)	The purpose of the report is to update the Tenancy Strategy which sets out the tenancies which should be administered by Registered Providers within the District and it is a statutory requirement	No	6/02/2025 19/03/2025	27/01/2025 10/03/2025	Sally Kelsall; Cllr Adkins	
Release of Restrictive Covenants on Land off Miller Road (Ref 1,509)	This report brings forwards proposals for Cabinet to agree that the Council removes existing restrictive covenants that it holds over land located off Millers Road in Warwick, in return for a proportion of the proceeds from the sale price of this land from the existing freehold owner, The Kingdom Hall Trust (KHT), to South	Yes	4/12/2024 Reason 3 06/02/2024 19/03/2025	25/11/2024 27/01/2025 10/03/2025	Rusell Marsden; Cllr Adkins	

	Warwickshire NHS Foundation Trust. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Warwick District Council Loan to Crewe Lane Kenilworth JV LLP (Ref 1,521)	To consider a request from the Crewe Lane Joint Venture to increase the loan facility in order to purchase the Woodside Conference Centre It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person	Yes	4/12/2024 06/02/2024 19/03/2025	25/11/2024 27/01/2025 10/03/2025	Andrew Rollins; Cllr Adkins; Cllr Chilvers	

	(including the authority holding that information)					
Funding Migration Support and Homeless Services (Ref 1,545)	To seek approval to provide funding to Warwickshire County Council to assist with the delivery of Asylum Seeker support services to contingency accommodation within the district and homeless prevention initiatives for Homes for Ukraine scheme.	No	19/03/2025	10/03/2025	Lisa Barker / Kevin Tebbett/ Cllr Adkins	
Treasury Management Strategy 2025/26 (Ref 1,546)	It is a statutory requirement for Full Council to approve its Treasury Management Strategy for the following financial year by 31 March each year, otherwise it would be acting 'ultra vires' undertaking any Treasury activity after 31 March 2025.	Yes	19/03/2025	10/03/2025	Richard Wilson / Cllr Chilvers	
Oakley Grove-Phase 3 (Ref 1,547)	To request approval for the acquisition of 60 s106 units at Land off Harbury Lane and Oakley Wood Road, Oakley Grove Phase 3. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act	Yes	19/03/2025	10/03/2025	Gemma Weller / Lisa Barker/ Cllr Adkins	

	1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
The Asps Phase 2 (Ref 1,548)	To request approval for the acquisition of 52 s106- Land at the Asps, Bound by Europa Way to the east and Banbury Road to the west, Leamington, CV34 6SS. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	19/03/2025	10/03/2025	Gemma Weller / Lisa Barker/ Cllr Adkins	

Redesign of the Housing Advice and Allocations Service (Ref 1,554)	Following a review the Housing Advice and Allocations Service proposals have been developed to introduce a revised structure and new operating model.	Yes	19/03/2025	10/03/2025	Lisa Barker / Kevin Tebbett / Cllr Adkins	
Variation for lease of Saltisford One Office Accommodation (Ref 1,556)	To obtain delegated authority to agree a Deed of Variation to the lease for Saltisford One as the Council's main office accommodation.	No	19/03/2025	10/03/2025	Debbie Cole; Russell Marsden; Cllr Williams	
Authority to administer First Homes sales process (Ref 1,557)	To seek delegated authority for the Head of Housing to administer the First Homes sales process.	No	19/03/2025	10/03/2025	Will Anstey; Lisa Barker; Cllr Adkins	
WDC 2025 Off-Street Parking Order - Notice of Making (Ref 1,558)	We are in the process of revoking the current Off-Street Parking Order (OSPO) with a new 2025 OSPO that encompasses a number of updates including our areas covered by parking enforcement and our proposed fees and charges.an update. This report is an update on the consultation with relevant stakeholders including Warwickshire County Council and may include proposed revisions to the OSPO for consideration. It is anticipated that part	Yes	19/03/2025	10/03/2025	Neil Bridges; Cllr Roberts	

	or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
SLA – Legal (Ref 1,560)	To agree revised Service Level Agreement with Stratford-on-Avon District Council in respect of the shared legal service.	No	19/03/2025	10/03/2025	Graham Leach; Cllr Davison	
Delegated Authority to Submit Applications to the Building Safety Regulator (Ref 1,562)	To seek delegated authority for the Head of Housing and nominated staff to submit applications to the Building Safety Regulator for works to High Rise and High Risk Buildings	Yes	19/03/2025	10/03/2025	Phil Dark; Cllr Adkins	

20 March 2025

English Devolution White Paper (Ref 1,561)	To submit the proposed interim plan setting out progress on developing proposals in line with the criteria and guidance in respect of local government reorganisation. The level of detail that is possible at this stage it is expected the interim plan is jointly submitted by all councils in the area. This interim plan may describe more than one potential proposal for the area.	Yes	20/03/2025	10/03/2025	Chris Elliott; Cllr Davison	
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4 June 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Play Improvement Plan 2024-2029 (Ref 1,497)	To present the play improvement programme in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of	Yes	04/06/25		David Anderson / Cllr Roberts	

	the Council.					
The Kenilworth Wardens (Ref 1,522)	To update on improvements to sporting facilities at Kenilworth Wardens Sports Club. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	4/12/2024 04/06/25	25/11/2024	Becky Burridge; Darren Knight; Cllr King	
Procurement Exercises over £150,000 (Ref 1,549)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	04/06/25		Becky Reading; Cllr Chilvers	

<p>Community Stadium at Fusiliers Way</p> <p>(Ref 1,470)</p>	<p>To seek approval to progress the project to construct a Community Stadium on land next to Fusiliers Way. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</p>	<p>Yes</p>	<p>4/9/2024 Reason 5 4/12/2024 Reasons 4 & 5 6/02/2025 19/03/2025 Reason 3 04/06/2025</p>	<p>23/8/2024 25/11/2024 27/01/2025 10/03/2025</p>	<p>Chris Elliott; Cllr King; Cllr Chilvers</p>	

9 July 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,550)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	9/07/2025		Becky Reading; Cllr Chilvers	
Delivery progress Consumer Standards Improvement Plan (Ref 1,559)	To update Cabinet on the progress being made to deliver the actions contained in the Consumer Standards Improvement plan and provide assurance on how the outcomes are meeting the requirements of the Consumer standards and addressing the Social Housing Regulatory judgement.	Yes	9/07/2025		Paul Smith; Lisa Barker; Cllr Adkins	

3 September 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,551)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	03/09/2025		Becky Reading; Cllr Chilvers	
Air Quality Action Plan - WDC Air Quality Update (Ref 1,555)	Update Cllrs on the outcome of a public consultation, ready for submission of AQAP to DEFRA - and provide general update on air quality matters.	Yes	03/09/2025		Emily Woodhouse; Cllr Sinnott	

16 October 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,552)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	16/10/25		Becky Reading; Cllr Chilvers	

27 November 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,553)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	27/11/2025		Becky Reading; Cllr Chilvers	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Martin O'Neill; Cllr King	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Purpose Built Student Accommodation (PBSA) – Development Plan Document (DPD) (Ref 1,377)	The purpose of this DPD will be to assess the need and set out how any future demand for PBSA’s will be addressed. It will provide a detailed Policy basis to guide the assessment and determination of any future planning applications for such development. It will build upon existing Local Plan Policy H6 (Houses in Multiple Occupation and Student Accommodation).	Yes	Tony Ward; Cllr King	20/9/2023 Reason 5			
Leamington Old Town Regeneration Supplementary Planning Document (SPD) (Ref 1,376)	To seek approval to go to public consultation.	Yes	Mark Brightburn/Amit Bratch; Cllrs Billiald & King	8/2/2024 Reason 5			
Housing Association Charitable Trust (HACT) Retrofit Credit Scheme	To seek approval to take part in a retrofit credit scheme to attract funding towards retrofit works being undertaken. An organisation called HACT (Housing Association Charitable	Yes	Sally Kelsall; Cllr Adkins				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
(Ref 1,444)	Trust), working in partnership with Arctica Partners have developed a methodology to measure carbon savings and social value created through retrofit activity. By doing this, "credits" are offered to organisations taking part in the project. The credits, when calculated, result in the payment of funding towards retrofit works focussed on improving the carbon efficiency of the Council housing stock.						
Climate Change Adaptation Supplementary Planning Document (SPD) (Ref 1,382)	The purpose of producing a Climate Change Adaptation SPD is to provide further information and guidance to developers on how to comply with Local Plan Policy CC1 Planning for Climate Change Adaptation to ensure that all development is resilient to, and adapted to the future impacts of climate change.	No	Amit Bratch; Cllr Williams				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Covent Garden Update (Ref 1,355)	To update Cabinet on the outcome of the Feasibility study and next steps.	Yes	Chris Elliot/ Heather Johnson; Cllrs King / Roberts / Sinnott / Billiald	6/3/2024 Reason 5 10/04/2024 05/06/024 Reason 5 4/9/2024			
Tachbrook Country Park (Ref 1,471)	The report on project progress and the latest project information and to seek approval to proceed based on the latest project information	Yes	Paul Garrison; Cllr Roberts	04/09/24 Reason 3			
Consent for delegated authority to dispose of Housing Revenue Account assets (Ref 1,520)	The purpose of the report is to seek approval for the delegated authority to the Head of Housing to dispose of Housing Revenue Assets as required – 1507 It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to	Yes	Sally Kelsall; Cllr Adkins	25/11/2024 27/01/2025 Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)						
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants	No	Ann Hill; Cllr Sinnott	6/02/2025 Reason 3 19/03/2025 Reason 5			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency

3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,563

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114