



**Warwick District Council Forward Plan
February 2025
Councillor Ian Davison
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

6 February 2025

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,530)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	6/02/2025	27/01/2025	Becky Reading; Cllr Chilvers	
Q3 Budget Monitoring and updated MTFS (Ref 1,476)	To inform Cabinet and members of the financial position after Q3 for the financial year 2024/25. To support members in decision making relating to the financial position of the authority and its performance against approved budgets.	Yes	6/02/2025	27/01/2025	Steven Leathley; Cllr Chilvers	
General Fund Revenue and Capital Budget 2025/26 (Ref 1,479)	This report outlines the General Fund Revenue and Capital Budgets for Warwick District Council, including an update to the Medium-Term Financial Strategy. It will be presented to Full Council alongside a separate report recommending the 2025/26 Council Tax Charges for WDC.	Yes	6/02/2025	27/01/2025	Steven Leathley; Cllr Chilvers	

<p>Leper Hospital, Warwick</p> <p>(Ref 1,454)</p>	<p>Approval for re-development of the leper hospital, Warwick to include 8 new build apartments. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</p>	Yes	<p>4/9/2024</p> <p>Reason 3</p> <p>17/10/2024</p> <p>Reason 3</p> <p>6/02/2025</p>	27/01/2025	Gemma Weller, Lisa Barker; Cllr Adkins	
<p>Housing Revenue Account (HRA) Budget 2025/26 (including Rent Setting)</p> <p>(Ref 1,511)</p>	<p>To recommend to Council the 2025/26 HRA budget for approval, including rent policy and sheltered housing utility recharges.</p>	Yes	6/02/2025	27/01/2025	Lisa Barker; Victoria Bamber Cllr Adkins;	
<p>Approval of the Warwick wide Tenancy Strategy</p> <p>(Ref 1,514)</p>	<p>The purpose of the report is to update the Tenancy Strategy which sets out the tenancies which should be administered by Registered Providers within the District and it is a statutory requirement</p>	No	6/02/2025	27/01/2025	Sally Kelsall; Cllr Adkins	

Service Area Plans and Performance Management Framework (Ref 1,519)	To seek approval of the Service Area Plans for the Council for the financial year 2025/26 and agreement to the new Performance Management Framework for the Council.	Yes	6/02/2025	27/01/2025	Graham Leach; Cllr Adkins; Cllr Billiald; Cllr Chilvers; Cllr Davison; Cllr Melrose; Cllr King; Cllr Roberts; Cllr Sinnot; Cllr Williams	
Community Stadium at Fusiliers Way (Ref 1,470)	To seek approval to progress the project to construct a Community Stadium on land next to Fusiliers Way. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	4/9/2024 Reason 5 4/12/2024 Reasons 4 & 5 6/02/2025	23/8/2024 25/11/2024 27/01/2025	Paddy Herlihy; Cllr King; Cllr Chilvers	
Q2 Budget Monitoring and updated MTFS (Ref 1,475)	To inform Cabinet and members of the financial position after Q2 for the financial year 2024/25. To support members in decision making relating to the financial position of the	Yes	4/12/2024 06/02/2024	25/11/2024 27/01/2025	Steven Leathley; Cllr Chilvers	

	authority and its performance against approved budgets.					
Minor Amendments to the constitution (Ref 1,523)	To consider some minor changes to Council procedure rules to provide clarification and alignment with actual working practice; and an additional officer delegation	No	4/12/2024 06/02/2024	25/11/2024 27/01/2025	Graham Leach; Cllr Adkins; Cllr Davison	
Warwick District Council Loan to Crewe Lane Kenilworth JV LLP (Ref 1,521)	To consider a request from the Crewe Lane Joint Venture to increase the loan facility in order to purchase the Woodside Conference Centre It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	4/12/2024 06/02/2024	25/11/2024 27/01/2025	Andrew Rollins; Cllr Adkins; Cllr Chilvers	
Release of Restrictive Covenants on Land off Miller Road	This report brings forwards proposals for Cabinet to agree that the Council removes existing restrictive covenants that it holds over land located	Yes	4/12/2024 Reason 3	25/11/2024 27/01/2025	Rusell Marsden; Cllr Adkins	

(Ref 1,509)	off Millers Road in Warwick, in return for a proportion of the proceeds from the sale price of this land from the existing freehold owner, The Kingdom Hall Trust (KHT), to South Warwickshire NHS Foundation Trust. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)		06/02/2024			
Leisure Contract Extension (Ref 1,525)	The leisure contract is in year 8 out of a 10-year term. There is an option to extend for a further 5 years. The current contract review at Overview and Scrutiny on 9th July was positive and this report will look to extend the contract up to 2032. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of	Yes	6/02/2025	27/01/2025	Ann Hill; Cllr Sinnott	

	the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
Election of Chair and Vice-Chair of the Council 2024/25 (Ref 1,526)	In accordance with Procedure Rules, to recommend to Council the persons to be elected as Chairman and Vice-Chairman of the Council for 2025/26	no	6/02/2025	27/01/2025		There will be no report for this just set out on the agenda as per last year.
Code of Procurement Practice 2024 (Ref 1,481)	Seeking approval for amended standing orders in response to the Procurement Act 2023 in readiness for the new Procurement Regulations 2024 (launch 28 October 2024) to be adopted into the constitution in place of the Code of Procurement Practice 2020.	Yes	17/10/2024 Reason 4 4/12/2024 6/02/2025	07/10/2024 25/11/2024 27/01/2025	Becky Reading; Cllr Chilvers; Cllr Melrose	

<p>Priory Pools Community Centre Proposed Lease Agreement (Ref 1,527)</p>	<p>The report relates to the proposed transfer of an Housing Revenue Account owned garage site to the General Fund enabling the assembly of contiguous land parcels. The report seeks approval to grant a lease of 199 years of this land to the Priory Pools Community Centre Trust for one peppercorn on approval by Cabinet of a business Case, associated funding strategy and management arrangements regarding the construction of a new Community Centre building. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Yes</p>	<p>6/02/2025</p>	<p>27/01/2025</p>	<p>Russell Marsden; Cllr Adkins</p>	
<p>Play Improvement Plan 2024-2029</p>	<p>To present the play improvement programme in relation to the ongoing</p>	<p>Yes</p>	<p>17/10/2024</p>	<p>07/10/2024</p>	<p>Sally Watts / Cllr Roberts</p>	

(Ref 1,497)	<p>improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the rationale and consideration that feeds into the programme of play area replacement. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</p>		<p>4/12/2024 6/02/2025</p>	<p>25/11/2024 27/01/2025</p>		
<p>Clubland Developments, Adelaide Road, Leamington Spa (Ref 1,528)</p>	<p>The report provides the opportunity for a wider strategic update regarding the various tenancies within the Clubland area and associated longer-term intentions. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local</p>	<p>Yes</p>	<p>6/02/2025</p>	<p>27/01/2025</p>	<p>Russell Marsden; Cllr Adkins</p>	

	Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.					
Local Council's Charter (Ref 1,529)	That Cabinet agrees to adopt the Local Council's Charter	No	6/02/2025	27/01/2025	Bernadette Allen; Cllr Sinnott	
Leamington Spa Old Town Regeneration (Ref 1,532)	To update Memebtrs and seek approval for plans in relation to the future regeneration of the Old Town of Leamington spa. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.	Yes	6/02/2025	27/01/2025	Martin O'Neil; Cllr Billiald; Cllr King	
Local Development Scheme update (Ref 1,533)	To update the Local Development Scheme (LDS)	Yes	6/02/2025	27/01/2025	Amit Bratch; Andrew Cornfoot; Cllr King	

Update on Destination Management Organisation arrangements (Shakespeare's England and Local Visitor Economy Partnership) (Ref 1,534)	To update Councillors on the progress and future arrangements of Shakespeare's England and the emerging Local Visitor Economy Partnership	Yes	6/02/2025	27/01/2025	Phil Clarke; Cllr Billiald; Cllr King	
Additional funding requested from existing S106 monies for paddling pools project (Ref 1,535)	to request the use of available S106 monies for the project to replace and improve the paddling pools at Victoria Park, Leamington Spa and St Nicholas Park, Warwick	No	6/02/2025	27/01/2025	Sally Watts; Cllr Roberts	
Birmingham Airport Night Flights – Retrospective Approval/Chief Executive Emergency Powers (Ref 1,536)	Retrospective approval of a statement made in response to Solihull Met Borough Council planning application, made by the CE in execution of his emergency powers.	No	6/02/2025	27/01/2025	Frances Taylor; Cllr Sinnott	
Council Tax Second Home Premium (Ref 1,537)	To approve the policy for charging of the Council Tax second home premium	No	6/02/2025	27/01/2025	Paul Town; Cllr Chilvers	

Business Rates Discretionary Rate Relief – Investment Zone (Ref 1,539)	To approve the policy for granting Business Rates Discretionary Relief to eligible businesses in the Investment Zone area.	No	6/02/2025	27/01/2025	Paul Town; Cllr Chilvers	
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19 March 2025

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,531)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	19/03/2025	10/03/2025	Becky Reading; Cllr Chilvers	
Wardens Relocation Project (Ref 1,522)	To take further decisions on the proposed relocation of the Wardens It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation)	Yes	4/12/2024 19/03/2025	25/11/2024 10/03/2025	Becky Burridge; Darren Knight; Cllr King	

	Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)					
The Neighbourhood Centre on land next to Fusiliers Way (Ref 1,469)	To seek approval to work with the County Council and others to develop one or more projects in the centre of the wider Fusiliers Way site to produce a neighbourhood centre and related facilities for the public.	No	4/9/2024 Reason 3 17/10/24 Reason 3 4/12/2024 Reason 5 06/02/2025 19/03/2025	10/03/2025	Paddy Herlihy; Cllr Chilvers; Cllr King	
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants	No	6/02/2025 Reason 3 19/03/2025	27/01/2025 10/03/2025	Ann Hill; Cllr Sinnott	

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority	Yes	Martin O'Neill; Cllr Williams	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	holding that information)						
Purpose Built Student Accommodation (PBSA) – Development Plan Document (DPD) (Ref 1,377)	The purpose of this DPD will be to assess the need and set out how any future demand for PBSA’s will be addressed. It will provide a detailed Policy basis to guide the assessment and determination of any future planning applications for such development. It will build upon existing Local Plan Policy H6 (Houses in Multiple Occupation and Student Accommodation).	Yes	Tony Ward; Cllr King	20/9/2023 Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Leamington Old Town Regeneration Supplementary Planning Document (SPD) (Ref 1,376)	To seek approval to go to public consultation.	Yes	Mark Brightburn/Amit Bratch; Cllrs Billiald & King	8/2/2024 Reason 5			
Housing Association Charitable Trust (HACT) Retrofit Credit Scheme (Ref 1,444)	To seek approval to take part in a retrofit credit scheme to attract funding towards retrofit works being undertaken. An organisation called HACT (Housing Association Charitable Trust), working in partnership with Arctica Partners have developed a methodology to measure carbon savings and social value created through retrofit activity. By doing this, "credits" are offered to organisations taking part in the project. The credits, when calculated, result in the payment of funding towards retrofit works focussed on improving the	Yes	Sally Kelsall; Cllr Adkins				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	carbon efficiency of the Council housing stock.						
Climate Change Adaptation Supplementary Planning Document (SPD) (Ref 1,382)	The purpose of producing a Climate Change Adaptation SPD is to provide further information and guidance to developers on how to comply with Local Plan Policy CC1 Planning for Climate Change Adaptation to ensure that all development is resilient to, and adapted to the future impacts of climate change.	No	Amit Bratch; Cllr Williams				
Covent Garden Update (Ref 1,355)	To update Cabinet on the outcome of the Feasibility study and next steps.	Yes	Chris Elliot/ Heather Johnson; Cllrs King / Roberts / Sinnott / Billiald	6/3/2024 Reason 5 10/04/2024 05/06/024 Reason 5 4/9/2024			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Tachbrook Country Park (Ref 1,471)	The report on project progress and the latest project information and to seek approval to proceed based on the latest project information	Yes	Paul Garrison; Cllr Roberts	04/09/24 Reason 3			
Consent for delegated authority to dispose of Housing Revenue Account assets (Ref 1,520)	The purpose of the report is to seek approval for the delegated authority to the Head of Housing to dispose of Housing Revenue Assets as required – 1507 It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority	Yes	Sally Kelsall; Cllr Adkins	25/11/2024 27/01/2025 Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
	holding that information)						

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report

5. Seeking further clarification on implications of report

Next reference number: 1,539

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114