

**Notice of Exemption to Key Decision Process  
Approval to Submit a bid for Social Housing Decarbonisation Funding to  
support the Retrofitting of Council owned homes.**

The Chief Executive has been asked to use his delegated authority CE(4) to deal with urgent items that occur between meetings. This is to provide approval to Submit a bid for co-funding under Warm Homes: Social Housing Decarbonisation (SHDF) Fund Wave 3.

The report could not be brought to a Cabinet meeting due to the time constraints relating to the submission of co-funding bid, deadline 25 November 2024 and the risks associated with ensuring that the necessary project planning & procurement processes can commence whilst the co-funding bid is assessed by the Department for Energy Security & Net Zero. Successful applicants will be notified Early 2025.

The proposal is to bid for funding that will allow for up to 300 Council Homes to be improved to a minimum of EPC C (with many possibly ending up at a higher EPC rating – subject to understanding the detailed building assessment) The SHDF co-funding bid, if successful, will commit £1.87m of co-funding to deliver a £4.12m project over the next 4 years. The scheme will require co-funding of £2.25m for which consideration is being made of the potential for Local Growth Initiative funding.

Neither the submission of, or success, of the co-funding bid commits the Council to the delivery of works outlined within the bid, however, it will maximise the opportunity to bring in external resources to support the ambitions contained within the Corporate Strategy. Detailed assessments of properties within the project and agreement of project plans will be developed during the early stages of the project.

The proposal is considered to be wholly in accordance with the budget or policy framework approved by Council and the process outlined in the Budgetary Framework must be followed.

The Chief Executive, Deputy Chief Executive, Head of Finance, Leader and Overview & Scrutiny Committee Chair have all agreed for the Chief Executive to take the decision on 22 November 2024.

Graham Leach  
Head of Governance &  
Monitoring Officer

22 November 2024