



**Warwick District Council Forward Plan
October 2024
Councillor Ian Davison
Leader of the Cabinet**

The Forward Plan is a list of all the Key Decisions which will be taken by the Cabinet up to the next twelve months. The Warwick District Council definition of a key decision is: A key decision means a decision made in the exercise of an executive function by any person (including officers) or body which meets one or more of the following conditions:

- (1) The decision is likely to result in the Council incurring expenditure or the making of savings in excess of £150,000. Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Strategy.
- (2) The decision is likely to be significant in terms of its effects on communities living or working in any two or more Wards.

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively, you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Cabinet or Committee, they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

17 October 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,464)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	17/10/2024	07/10/2024	Becky Reading; Cllr Chilvers	
Fees and Charges (Ref 1,477)	To approve fees and charges uplifts for the Financial year 2025/26	Yes	17/10/2024	07/10/2024	Tony Sidhu; Cllr Chilvers	
University of Warwick Supplementary Planning Document (SPD) - consultation update and potential adoption (Ref 1,485)	To update Cabinet following the publication consultation on the draft SPD and to seek approval to adopt the final SPD.	No	17/10/2024	07/10/2024	Andrew Cornfoot; Adam James; Cllr King	
Kenilworth Wardens Project Update and Property Matter (Ref 1,487)	To update members on the latest status of the project. To seek approval on property matters	Yes	17/10/2024	07/10/2024	Darren Knight, Becky Burridge; Cllr King	

17 October 2024

<p>Variations to Client\Contract Management of the Joint Waste Contract (Ref 1,450)</p>	<p>To present the options for the current arrangements of the joint waste contract with Stratford-on-Avon District Council.</p> <p>It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Yes</p>	<p>3/07/2024 4/9/2024 Reason 3 17/10/2024</p>	<p>07/10/2024</p>	<p>Zoe Court/Steve Partner; Cllr Roberts</p>	
<p>Minor revisions to the complaints policy (Ref 1,493)</p>	<p>Minor revisions to enhance the corporate complaints policy as part of ongoing engagement work</p>	<p>No</p>	<p>17/10/2024</p>	<p>07/10/2024</p>	<p>Dale Duffy/ Graham Leach</p>	
<p>Play Improvement Plan 2024-2029 (Ref 1,497)</p>	<p>To present the play improvement programme in relation to the ongoing improvement of play areas in the district and an explanation of this programme and the relevant sites involved over the next 5 years and the</p>	<p>Yes</p>	<p>17/10/2024</p>	<p>07/10/2024</p>	<p>Sally Watts / Cllr Roberts</p>	

17 October 2024

	<p>rationale and consideration that feeds into the programme of play area replacement. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</p>					
<p>Warwick District Council response to proposed reforms to the National Planning Policy Framework and other changes to the planning system (Ref 1,496)</p>	<p>To confirm the response submitted on behalf of Warwick District Council to the government consultation on proposed reforms to the National Planning Policy Framework and other changes to the planning system which closed on 24th September 2024.</p>	No	17/10/2024	07/10/2024	Philip Clarke / Andrew Cornfoot/ Cllr King	
<p>Asset Compliance Policies (Ref 1,498)</p>	<p>To advise the Cabinet of the policies that have been approved by Compliance Board and Asset Compliance Committee in relation to: asbestos, building safety,</p>	No	17/10/2024	07/10/2024	Jen Morrison; Darren Kinght; Cllr Adkins	

17 October 2024

	electrical safety, gas and heating, lift safety, and water hygiene.					
Local Growth initiatives Plan – West Midlands Investment Zone (WMIZ) (Ref 1,499)	The report seeks approval for the draft Local Growth Initiatives Investment Plan as required by the WMIZ MoU. The investment plan will contain the proposals that will form the Investment Plan.	No	17/10/2024	07/10/2024	Chris Elliott Cllr Davison	
Leamington Town Centre Transformation Proposals (Ref 1,500)	This report will provide an update of the work so far undertaken on the town centre vision and seek its approval; it will also set out the next steps specifically on the future of the Parade and on the wider transformation. Linked to this will be a proposition of how the public element of the works can be funded for approval and of any resource implications for the Council in taking it forward.	Yes	17/10/2024	07/10/2024	Chris Elliott/ Mark Brightburn/ Cllr King/ Cllr Billiald	

17 October 2024

Armed Forces Covenant (Ref 1,502)	The purpose of the report is to seek approval from the Cabinet to resign the Armed Forces Covenant, to make progress on the Armed Forces Recognition Scheme from bronze to silver and seeking funding to support annually Armed Forces Day	No	17/10/2024	07/10/2024	Bernadette Allen / Cllr Sinnott	
Lift Replacement Works at two high rise blocks. (Ref 1,503)	To seek approval for carrying our consultation with residents and approve decant requirements for those residents where needed, prior to extensive works taking place at council owned high rise residential blocks.	Yes	17/10/2024	07/10/2024	Caroline Russell / Lisa Barker/ Cllr Adkins	
Decarbonisation and Energy Efficiency Strategy for Council Homes (Reaching EPC 'C') (Ref 1,504)	This report asks Cabinet adopt the Decarbonisation and Energy Efficiency Strategy for Council Homes. This strategy details how we'll work to ensure all Council owned homes rented to social tenants will reach EPC 'C' by 2030.	Yes	17/10/2024	07/10/2024	Will Anstey; Cllr Adkins	

4 December 2024

Topic and Reference	Purpose of Report	Key Decision?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Procurement Exercises over £150,000 (Ref 1,465)	The report seeks approval to begin the procurement exercises identified in this report, in line with the agreed Procurement Code of Practice.	Yes	4/12/2024	25/11/2024	Becky Reading; Cllr Chilvers	
Q3 Budget Monitoring and updated MTFS (Ref 1,475)	To inform Cabinet and members of the financial position after Q2 for the financial year 2024/25. To support members in decision making relating to the financial position of the authority and its performance against approved budgets.	Yes	4/12/2024	25/11/2024	Steven Leathley; Cllr Chilvers	
Budget Setting 2025/26 – Budget Changes (Ref 1,478)	To seek approval for new budget growth for the financial year 2025/26, which will then be included in the Budget Setting process for 2024/25.	Yes	4/12/2024	25/11/2024	Steven Leathley; Cllr Chilvers	

4 December 2024

<p>Community Stadium at Fusiliers Way</p> <p>(Ref 1,470)</p>	<p>To seek approval to progress the project to construct a Community Stadium on land next to Fusiliers Way. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.</p>	<p>Yes</p>	<p>4/9/2024 Reason 5 4/12/2024</p>	<p>23/8/2024 25/11/2024</p>		
<p>Approval of the Warwick wide Tenancy Strategy</p> <p>(Ref 1,495)</p>	<p>The purpose of the report is to update the Tenancy Strategy which sets out the tenancies which should be administered by Registered Providers within the District and it is a statutory requirement.</p>	<p>Yes</p>	<p>4/12/2024</p>	<p>25/11/2024</p>	<p>Sally Kelsall; Cllr Adkins</p>	
<p>Update on Proposals of Cycle Route Across Abbey Fields, Kenilworth</p> <p>(Ref 1,397)</p>	<p>To update Cabinet on the progress of the proposal to introduce a cycle route across Abbey Fields in Kenilworth to include the results of the anticipated Public Consultation on the draft design.</p>	<p>Yes</p>	<p>6/3/2024 Reason 3 4/9/2024 Reason 3 17/10/2024 Reason 3</p>		<p>Graham Folkes-Skinner; Cllr Williams</p>	

4 December 2024

			4/12/2024	25/11/2024		
The Neighbourhood Centre on land next to Fusiliers Way (Ref 1,469)	To seek approval to work with the County Council and others to develop one or more projects in the centre of the wider Fusiliers Way site to produce a neighbourhood centre and related facilities for the public.	No	4/9/2024 Reason 3 17/10/24 Reason 3 4/12/2024	 25/11/2024		
Code of Procurement Practice 2024 (Ref 1,481)	Seeking approval for amended standing orders in response to the Procurement Act 2023 in readiness for the new Procurement Regulations 2024 (launch 28 October 2024) to be adopted into the constitution in place of the Code of Procurement Practice 2020.	Yes	17/10/2024 Reason 4 4/12/2024	07/10/2024 25/11/2024	Becky Reading; Cllr Chilvers; Cllr J Harrison	
Cost of Living Project Proposal (Ref 1,505)	To seek Cabinet's approval to fund Citizens Advice South Warwickshire to deliver specific cost of living support to communities across the District	No	4/12/2024	25/11/2024	Bernadette Allen / Cllr Sinnott	

6 February 2025

Topic and Reference	Purpose of Report	Key Decision ?	Date of Cabinet Meeting	Agenda Publication Date	Contact Officer & Portfolio Holder	External Consultees, Consultation Method or Background Papers/Last time considered by Cabinet & Minute Number
Q3 Budget Monitoring and updated MTFS (Ref 1,476)	To inform Cabinet and members of the financial position after Q3 for the financial year 2024/25. To support members in decision making relating to the financial position of the authority and its performance against approved budgets.	Yes	6/02/2025	27/01/2025	Steven Leathley; Cllr Chilvers	
Budget Setting 2025/26 (Ref 1,479)	To seek approval for the setting of the balance budget for 2025/26 financial year.	Yes	6/02/2025	27/01/2025	Steven Leathley; Cllr Chilvers	
Sports Grant Review Report (Ref 1,494)	Review of the current sports grants	No	6/02/2025	27/01/2025	Ann Hill; Cllr Sinnott	
Leper Hospital, Warwick (Ref 1,454)	Approval for re-development of the leper hospital, Warwick to include 8 new build apartments. It is anticipated that part or all of this item will be considered in private by	Yes	4/9/2024 Reason 3 17/10/2024 4 Reason 3	27/01/2025	Gemma Weller, Lisa Barker; Cllr Adkins	

6 February 2025

	virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it will contain information relating to the financial or business affairs of the Council.		6/02/2025			
--	---	--	-----------	--	--	--

Section 2 – Key decisions to be considered by the Cabinet without a confirmed date

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
The future of Linen Street Car park (Ref 1,274)	To consider options for the future redevelopment of Linen Street Car park. It is anticipated that part or all of this item will be considered in private by virtue of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	Martin O'Neill; Cllr Williams	10/3/2022 Reason 5 20/4/2022 Reason 3 10/08/2022 Reason 3 21/9/2022 Reason 3			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Purpose Built Student Accommodation (PBSA) – Development Plan Document (DPD) (Ref 1,377)	The purpose of this DPD will be to assess the need and set out how any future demand for PBSA’s will be addressed. It will provide a detailed Policy basis to guide the assessment and determination of any future planning applications for such development. It will build upon existing Local Plan Policy H6 (Houses in Multiple Occupation and Student Accommodation).	Yes	Tony Ward; Cllr King	20/9/2023 Reason 5			
Warwick Standard (Ref 1,368)	To present for approval the "Warwick Standard" to set the standards for the delivery of new housing for Warwick District Council	No	Sally Kelsall; Cllr Adkins	20/9/2023			
Leamington Old Town Regeneration Supplementary Planning Document (SPD) (Ref 1,376)	To seek approval to go to public consultation.	Yes	Mark Brightburn/Amit Bratch; Cllrs Billiald & King	8/2/2024 Reason 5			

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
<p>Housing Association Charitable Trust (HACT) Retrofit Credit Scheme</p> <p>(Ref 1,444)</p>	<p>To seek approval to take part in a retrofit credit scheme to attract funding towards retrofit works being undertaken. An organisation called HACT (Housing Association Charitable Trust), working in partnership with Arctica Partners have developed a methodology to measure carbon savings and social value created through retrofit activity. By doing this, "credits" are offered to organisations taking part in the project. The credits, when calculated, result in the payment of funding towards retrofit works focussed on improving the carbon efficiency of the Council housing stock.</p>	<p>Yes</p>	<p>Sally Kelsall; Cllr Adkins</p>				

Topic and Reference	Purpose of Report	Key Decision?	Contact Officer & Portfolio Holder	History of Committee Dates and Reason code for deferment	External Consultees, Consultation Method or Background Papers	Request for attendance by Committee	Reason a date cannot be confirmed
Climate Change Adaptation Supplementary Planning Document (SPD) (Ref 1,382)	The purpose of producing a Climate Change Adaptation SPD is to provide further information and guidance to developers on how to comply with Local Plan Policy CC1 Planning for Climate Change Adaptation to ensure that all development is resilient to, and adapted to the future impacts of climate change.	No	Amit Bratch; Cllr Williams				
Covent Garden Update (Ref 1,355)	To update Cabinet on the outcome of the Feasibility study and next steps.	Yes	Chris Elliot/ Heather Johnson; Cllrs King / Roberts / Sinnott / Billiald	6/3/2024 Reason 5 10/04/2024 05/06/024 Reason 5 4/9/2024			
Tachbrook Country Park (Ref 1,471)	The report on project progress and the latest project information and to seek approval to proceed based on the latest project information	Yes	Paul Garrison; Cllr Roberts	04/09/24 Reason 3			

Delayed reports:

If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report

Next reference number: 1,506

Details of all the [Council's committees, Councillors and agenda papers are available on our website](#)

The forward plan is also available, on request, in large print, by telephoning (01926) 456114