**Notice of Exemption to Key Decision Process**

Renewal of IDOX Acolaid Software Licensing and Maintenance

The Chief Executive has been asked to use his delegated authority to take an urgent decision to enter into a three-year licensing agreement for the IDOX Acolaid Built Environment Software. This is to enable the continuation of service provision and use of this system while procurement exercise for a new system is concluded (estimated summer 2024 for installation and operation of the next two years)

It was not possible for the Council to meet the requirement for publishing this notice 28 days in advance of the decision being taken due to the negotiations in securing this agreement.

It is anticipated that when the matter is reported to Cabinet either all or most of the report will be confidential due to it containing Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The Chief Executive, Deputy Chief Executive, Head of Finance, Leader and Overview & Scrutiny Committee Chair have all agreed for the Chief Executive taking this decision on Monday 29 April 2024 with a report to Cabinet in June 2024 setting out the decision taken and reasons for it.

Graham Leach

Head of Governance &

Monitoring Officer

29 April 2024