



Housing Services Department,  
Warwick District Council,  
Town Hall, Parade, Leamington  
Spa, CV32 4AT

## Application for Consent to Mutual Exchange

(To be completed by a tenant when a possible mutual exchange has been identified and each tenant agrees to the exchange taking place)

Full Name(s):.....  
.....

(If you are a joint tenant, both names should be given)

Address:.....  
.....  
.....

Telephone Number for contact:.....

Type of Property:.....  
(e.g. house, first floor flat, bungalow etc)

No. of Bedrooms:.....

Please complete below the details of all members of your household, **including yourself**:

Name	Date of Birth	Relationship to Tenant (son, daughter, etc)
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Do you have any pets which you will be taking with you? If so, please give details e.g. cat/dog etc.

.....

Name and Address of **your** landlord

.....  
.....  
.....

Name and Address of the Tenant with whom you wish to exchange:

.....  
.....  
.....

Name and Address of Landlord of above tenant:

.....  
.....

Type of Property:.....

Number of bedrooms in this property:.....

Why do you wish to exchange with this tenant?

.....  
.....  
.....

If permission is given for the exchange to proceed, when would you like to move, bearing in mind that Warwick District Council are allowed 42 days to make a decision.

**NB:** your new tenancy must start on a Monday.

.....

Signature:.....

Date:.....

To be returned to:     Housing Services  
                                  Department,  
                                  Warwick District  
                                  Council,  
                                  Town Hall,Parade,  
                                  Leamington Spa,  
                                  CV32 4AT

---

**For office use only**

Ref No.....Type of Property.....

Tenancy Commenced:.....

Weekly Rent:.....

Position of Rent Account.....

Date:.....